

September 12, 2001

**MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.**

**1. CALL MEETING TO ORDER:**

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, September 12, 2001, at 7:14 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

**2. ROLL CALL:**

**Present:** Commissioners: Cahill, Haussmann, Mikulicich Jr., Perkins, Stadler, Tsao, and Chair Craft

**Also Present:** Michael Smith, Cable Television Administrator  
Cindy Hibbard, Temporary Secretary

**Excused:** NONE

**3. FLAG SALUTE:**

Chair Craft requested Commissioner Haussmann to lead the salute to the flag.

**4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:**

**MOTION:** *Commissioner Haussmann moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

**5. APPROVAL OF MINUTES:**

**MOTION:** *Commissioner Haussmann moved to approve the minutes for the July 11, 2001 meeting. This motion seconded by Commissioner Stadler, carried with an aye vote.*

**6. SCHEDULED BUSINESS:**

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive – NONE

(2) Franchise Renewal – NONE

**(3) Operating Policies and Procedures – NONE**

**(4) Open Mic Night**

Committee Chair Haussmann discussed the project status over the last month concerning verification of participants.

Brief discussion followed.

**MOTION:** *Commissioner Tsao moved to accept the Open Mic Night Report for July 2001. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

**(5) Video Programming Awards – NONE**

**(6) Future of Access - NONE**

**MOTION:** *Commissioner Tsao moved to accept the Open Mic Night Report for July 2001. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

**c) Report of Community Television Center - July, 2001**

- (1) Administrator Smith discussed the statistics for the month of July. He highlighted the three programs completed for the month.

Brief discussion followed.

**MOTION:** *Commissioner Cahill moved to accept the Torrance Community Television Center Report for July 2001. This motion, seconded by Commissioner Haussmann carried with an aye vote.*

- (2) Administrator Smith discussed the statistics for the month of August. He highlighted the two programs completed for the month and one production truck shoot. 3 Users completed the Pre Production Planning workshop and 2 completed the Field and Post-production workshop. He also referred the Commission to the correct figures for August in the August Facility Report

Brief discussion followed.

**MOTION:** *Commissioner Haussmann moved to accept the Torrance Community Television Center Report for August 2001. This motion, seconded by Commissioner Stadler carried with an aye vote.*

**d) Report of Legislative and Cable Related Activities – August, 2001**

Administrator Smith gave a brief summary of the report. He highlighted an interview in Multichannel News titled "NATOA's Mallard: Access Fight's Not Done" and an article titled "Circuit City to Sell DirecTV DSL Service". He also mentioned the FCC Affirmed rules for satellite carriage of local TV stations.

Brief discussion followed.

**MOTION:** *Commissioner Cahill moved to accept the Legislative and Cable Related Activities Report for August 2001. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

e) Old Business – NONE

f) New Business

- 1) A recommendation from the Cable Television Administrator that the Cable Television Advisory Board modify its Open Mic Night procedures: 1) restrict the subject to election related issues only; 2) widely publicize the program; 3) clarify that one need not be a “proponent” or “opponent” to participate.

The Administrator provided a brief introduction of the item followed by a lengthy discussion concerning the Commission being able to meet the goals of the Open Mic Night. The Commission expressed concern that they wanted to make sure they provided all candidates for the School Board and participants of Measure Q to have a reasonable opportunity to participate. The Commission wanted to express their wishes that due to the first-come, first-served condition that they didn't want one side to take all the limited spots and not allow the other side to speak.

**MOTION:** *Commissioner Haussmann moved to approve staff 1) restrict the subject to election related issues only; 2) widely publicize the program; 3) clarify that one need not be a “proponent” or “opponent” to participate. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

- 2) A recommendation from the Cable Television Administrator that the Cable Television Advisory Board accept and file report of Time Warner's recent correspondence concerning channel changes, rate increases, and new services.

The Administrator provided a brief overview of the changes and rates. Highlighting that TCTV was moving from 27 to 28. He also noted that TWC was responsive to the City's request to move TCTV to 28 instead of the proposed 98. TWC agreed to place CSPAN 1 and 2 at 98 and 99 respectively. There was brief discussion concerning the channel availability now compared to last year when TWC stated they needed a PEG channel to offer E! Entertainment and Comedy Central.

g) Addendum Matters – None

## **7. ORAL COMMUNICATIONS:**

- a) Administrator Smith introduced temporary Clerk Typist, Cindy Hibbard. He indicated that she has been performing well and is a welcomed addition to the staff.

- b) Administrator Smith welcomed Georgia Perkins to the Commission.
- c) Administrator Smith also asked if Commissioners had seen the programming on CitiCABLE 3 on September 11<sup>th</sup> and inquired if they thought it was helpful.
- d) Commissioner Cahill also welcomed Georgia Perkins to the Commission.
- e) Commissioner Haussmann also welcomed Georgia Perkins to the Commission.
- f) Commissioner Haussmann wished everyone happy Mexican Independence Day on September 16<sup>th</sup> (also happens to be her birthday)
- g) Commissioner Mikulicich Jr. also welcomed Georgia Perkins to the Commission.
- h) Commissioner Tsao also welcomed Georgia Perkins to the Commission.
- i) Commissioner Tsao expressed his heartfelt sympathies to the families in New York and Washington D.C.
- j) Commissioner Tsao also mentioned that delegation from Torrance will go to China as planned.
- k) Chair Craft welcomed Georgia Perkins to the Commission.
- l) Chair Craft also welcomed Cindy Hibbard.

**8. ADJOURNMENT:**

Chair Tsao adjourned the meeting at 8:06 p.m. to reconvene on Wednesday, October 10, 2001 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith  
Cable Television Administrator

Roll Call: Cahill ☐ Haussmann ☐ Mikulicich, Jr. ☐ Perkins ☐ Stadler ☐ Tsao ☐ Craft ☐